

GlenBrook Estates

200 Bedford Road
Woburn, MA 01801
(Office) 781-933-0816
(Fax) 781-933-6770

Rules & Regulations

Dear Resident(s),

Welcome to GlenBrook Estates Apartments. Please read and sign the Rules & Regulations listed below. If you have any questions or concerns, please do not hesitate to contact the management office at 781-933-0816.

1. Please do not prop exit doors or fire safety doors open to move. This is a local and state law.
2. Please respect your neighbors - **quiet hours are from 8:00 pm to 9:00 am.**
3. We please ask that you refrain from moving after 8:00 pm.
4. Smoke sensors in the hallways will alarm if you open your door from your apartment and have burnt any food. If NOT an EMERGENCY, please try to open your windows instead.
5. If the Fire Alarms are sounded, please exit the building by using the closest stairwell.
6. Please dispose all trash bags in trash cans on the first floor landing across from the laundry room. Our Maintenance team will empty and remove trash once-a-day.
7. If you are going to smoke, please dispose of all cigarette butts in the smoke genies. Please do not throw cigarettes on the ground.
8. Loud noises carry throughout the complex, especially during summer months when many tenants will leave their windows open – please be respectful of your neighbors when outside.
9. Please read all rules and regulations of the Pool and Tennis Court. These areas are for everyone’s use, and we ask that you help us keep them clean.
10. Please inform all guests to park in the 2 designated visitor parking areas when they are visiting you at the complex. These areas are located across from building 16 and to the right of the exit. This will ensure that other tenants are able to park in front of their buildings.

Resident Signature

Date

Resident Signature

Date

Managers Signature

Date